

# INVITATIONS TO BID (ITB)

**Project Name:** **Supply, Installation and Implementation of an ERP System (Human Resources Management System, Project Management System & Financial Reporting Module)**

**ICB. No.:** **IDBZ/ERP/13112018**

**Date of Issue:** **14 October 2018**

1. The Infrastructure Development Bank of Zimbabwe ("IDBZ") (hereinafter called "the Bank/Client") has allocated a budget towards the cost of **Supply, Installation and Implementation of an ERP System (Human Resources Management System, Project Management System & Financial Reporting Module)**. In this vein, the Bank now intends to apply a portion of the funds to eligible payments under the contract for **Supply, Installation and Implementation of an ERP System (Human Resources Management System, Project Management System & Financial Reporting Module)** for which this ITB is issued. Payments will be made only upon approval by the Bank, and will be subject, in all respects, to the terms and conditions of the Budget.
2. The IDBZ now invites interested eligible National, Regional and International bidders to submit their bids for the **Supply, Installation and Implementation of an ERP System (Human Resources Management System, Project Management System & Financial Reporting Module)**. More details on the Services are provided in the Terms of Reference (Section 7) in the Bidding Document. The applicable procurement method is **International Competitive Bidding**.
3. The procurement procedure shall be in accordance with the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] as read with the Public Procurement and Disposal of Public Assets Regulations SI 5 of 2018 as well as the IDBZ Rules and Procedures downloadable from the IDBZ website, [www.idbz.co.zw](http://www.idbz.co.zw).
4. Bid Security shall be required of **USD20,000.00 (Twenty Thousand United States Dollars)** to be deposited in the Account provided in the Bid Data Sheet and in item 5 below.
5. A complete set of bidding documents shall be issued electronically to Bidders upon payment of a non-refundable fee of **US\$100.00 (One Hundred United States Dollars)** into the Account below:

**Name of Bank:** Infrastructure Development Bank of Zimbabwe  
**Account Name:** IDBZ Tenders & Site Plans Commission  
**Account Number:** 90000026020017

Bidding documents shall be issued upon production of proof of payment to the IDBZ Procurement Secretariat at the physical address and email address below.

6. The deadline for submission of bids is 13 November 2018 at 10:00 hours Central African Time. The bids shall be submitted to the following physical address:

## About IDBZ

IDBZ, is a development finance institution (DFI), established through the IDBZ Act [Chapter 24:14] to champion sustainable infrastructure development in Zimbabwe through: mobilization of resources; capacity building; and knowledge generation and sharing in support of national efforts for inclusive socio-economic development. More specifically, its statutory mandate focus is on the development of infrastructure in energy, transport, water and sanitation, information and communication technology, and housing sectors.

## Procurement Secretariat

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