

SPECIFIC PROCUREMENT NOTICE (SPN) INVITATION FOR BIDS (IFB)

COUNTRY: ZIMBABWE
NAME OF PROJECT: ENGAGEMENT OF A CONSULTANT FOR
COMPREHENSIVE DESIGN AND UPDATE OF
THE IDBZ WEBSITE

SECTOR: ICT

TYPE OF COMPETITION: NATIONAL COMPETITIVE BIDDING (NCB)

INVITATION FOR BIDS (IFB) NO.: IDBZ/AAAA0035/2024

DATE OF ISSUE: 23 JULY 2024

1. The Infrastructure and Development Bank of Zimbabwe (“IDBZ/the Bank”) has allocated a budget towards the cost of **Engagement of a Consultant for Comprehensive Design and Update of the IDBZ Website**. The Bank intends to apply a portion of the funds to eligible payments under the contract for which this Request for Bids is issued. Payments will be made only upon approval by the Bank, and will be subject, in all respects, to the terms and conditions of the Budget. The Budget agreement prohibits a withdrawal from the Budget account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of the Bank, is prohibited by a decision of the Bank. No party other than the Bank shall derive any rights from the Budget agreement or have any claims to the proceeds of the Budget.
2. The IDBZ now invites sealed bids from eligible bidders for the design and update of the IDBZ Website comprising:
 - i) Content management
 - ii) Branding
 - iii) Mobile Responsiveness
 - iv) Enhanced User Experience
 - v) Marketing and Search Engine
3. Interested eligible bidders may obtain the Request for Bids (RFB) document free of charge upon a written request via email to procurement@idbz.co.zw.



4. The deadline for requests for clarifications is **6 August 2024**. Request for clarifications must be submitted in writing.
5. The **Closing Deadline** for submission of bids is **22 August 2024 at 1000 hours CAT**.
6. The contact person and physical address for submitting Bids are as follows:

Attention: Fredy Masuka
Head – Procurement Management Unit
IDBZ House,
99 Gamal Abdel Nasser Road,
Harare, Zimbabwe
Tel: +263-24-2750171/8

7. Bids must be clearly marked ***“RFB NO. ” IDBZ/AAAA0035/2024 – IDBZ WEBSITE DESIGN & UPDATE”***.
8. Late bids shall be rejected without further consideration and will be returned unopened.

